

American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: August 14, 2024

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:00 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Secretary, Mr. Bassetti. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mrs. David, Mr. Dixon and Mr. Bassetti, thus establishing a quorum. Other attendees included Dr. Kane, Dr. Francom, Mr. Coba, Mr. Lambert, Mr. Dixon, Ms. Mc Millan and Ms. Intrieri. A guest, Mrs. Brown, joined for a portion of the meeting.
3. **Pledge of Allegiance**
4. **Consent Agenda**
 - 4.1. **Adopt Agenda 8.14.24.** Mr. Lasnick sought comments on the consent agenda. Hearing none, a motion was made by Mr. Bassetti to adopt the 8.14.24 consent agenda which was seconded by Mrs. Saylor and adopted with unanimous consent.
5. **Public Comment**
 - 5.1. **Open Public Comment:** No public comments received prior to the board meeting.
6. **Guest Discourse**
 - 6.1. **Paradigm of Idaho Update:** Mr. Coba indicated the draft water/wastewater plan submission was provided to the DEQ on July 25th. He also indicated ESI was finalizing several elements of their forthcoming contract with elements partially informed by feedback from DEQ and expected the contract to be finalized pending feedback from DEQ. Questions from the board included timelines and construction scope adjustments to ensure opening requirements are met.
 - 6.2. **Clifton Larson Allen (CLA) Outbrief (Ms. McMillan and Ms. Intrieri):** Ms. McMillan and Ms. Intrieri provided an overview of the ACSI Capacity Engagement Report. They discussed the methodology, framework and key findings of the engagement.
7. **Reports**
 - 7.1. **Finance Oversight Committee:** Mrs. Saylor provided a report of balances and accounts for all ACSI-related accounts and responded to board member queries. Mrs. Saylor discussed reserve requirements and noted no irregularities for the current period.
 - 7.2. **Governance Committee:** Mrs. David thanked Mr. Dixon for joining the ACSI Board, noting the unanimous vote in support of his membership on the ACSI Board. She also noted Mr. Dixon agreed to join the governance committee and scheduled an officer election for September.
 - 7.3. **ACSI Executive Director Report:** Mr. Lambert noted that bond attorney advice was sought on the transition of TVCA under the ACSI umbrella. He indicated a clear transition path would be provided within the next two months and discussed the continued work on ACSI policies and handbook.
 - 7.4. **Idaho Novus Classical Academy Principal Report:** Dr. Kane noted that 370 students were fully registered and 16 students were pending, noting a level of comfort with where current enrollment stood. Due to unexpected circumstances related to the occupancy certificate, Dr. Kane noted the first day of school would be delayed by five days. He discussed the scenario that led to this decision and noted the decision was thoughtfully made. The board was supportive of his decision. He also noted the recent completion of Hillsdale-provided pre-launch training which went well.

- 7.5. **North Idaho Classical Academy Principal Report:** Dr. Francom indicated NICA was nearing 600 intent-to-enroll, following a big jump at the local county fair where NICA hosted a booth with activities for potential students and families. He also indicated the founding group had convened to review handbooks and uniform options and that an application for the eRate mobile broadband program was submitted.
- 7.6. **Valor Classical Academy Principal Report:** LTC Hunter discussed VCA participation in Kuna Days as part of an outreach event with over 50 names generated on the intent-to-enroll list, bringing the total to nearly 500. He also indicated an intent to submit VCA's petition to the Idaho State Charter School Commission by August 28th for an anticipated December 12th hearing.

8. **New Business**

- 8.1. **ACSI Handbook Overview:** Mr. Lambert provided an overview of work associated with the handbook. Mrs. French provided a walkthrough and asked for board approval prior to expected public release after the next ACSI Board meeting. The stated goal was to minimize the number of handbooks and simplify addition of new policies in the future. Mr. Lambert suggested a review and comment cycle for the policies. Mrs. David suggested board practices be contained within their own policy document and Mr. Lasnick suggested we provide feedback on this as well as general feedback.
- 8.2. **Action Item: Valor Donation Agreement:** Review and briefly discussed Valor M3 Corporation Land Donation Agreement. As noted by Mr. Lambert, the generous donation and associated agreement were reviewed by Atty. Yorgason with a recommendation to proceed. Mr. Bassetti moved to approve the Valor M3 Corporation Land Donation Agreement and Mrs. Saylor seconded. With all in favor, the motion was approved by unanimous consent.
- 8.3. **Action Item: Review Updated INCA/NICA Performance Certificate:** Mr. Lasnick was notified by the Charter School Commission of the need to approve new charter school performance certificates for both INCA (2024-2029) and NICA (2025-2030). Following brief discussion, Mr. Bassetti moved to approve both the INCA and NICA Performance Certificates and Mr. Dixon seconded. With all in favor, the motion was approved by unanimous consent.
- 8.4. **Action Item: INCA Updated Bus Routes:** Dr. Kane discussed finalized bus schedules as well as route review for Eagle and Emmett where minor route changes were required after INCA was unable to secure permission to use certain stops. Dr. Kane reviewed the changes and Mr. Bassetti moved to approve the updated bus routes and Mrs. David seconded. With all in favor, the motion was approved by unanimous consent.
- 8.5. **Action Item: INCA Arming Policy:** Dr. Kane described at length the security posture at INCA, including emergency response times, feedback and experiences with law enforcement collaboration with the TVCA campus in Fruitland. Board discussion included a recommendation that certification only occur after an individual had gone through certification on the range but not before. Mr. Bassetti Mr. Bassetti moved to approve the INCA Arming Policy and Mr. Dixon seconded. With all in favor, the motion was approved by unanimous consent.
- 8.6. **Action Item: Adopt Idaho State SPED Manual:** Dr. Kane explained the requirement and rationale for adoption of the Idaho Special Education Manual. He further explained that the Department of Education was in the process of developing a new version but we were adopting the current (i.e. soon-to-be-outdated) manual. Mrs David moved to adopt the Idaho State SPED Manual and Mr. Dixon seconded. With all in favor, the motion was approved with unanimous consent.
- 8.7. **Action Item: ESI Contract with NICA:** Mr. Coba reviewed the ESI Contract with NICA which was substantially ready for signature except for details on fee and overhead profit which had only been discussed conceptually to this point. Others including Atty. Yorgason had already reviewed the contract but signature was not recommended at this time. Mr. Dixon made a motion to table approval of the ESI

Contract and Mrs. Saylor seconded. With all in favor, the motion was tabled until the September meeting.

9. Adjournment

9.1. Having completed the agenda, the meeting was adjourned at 9:08 pm.

A handwritten signature in black ink, appearing to read 'JB', with a long horizontal line extending to the right.

John Bassetti, ACSI Secretary