

# American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Date: Mar 26, 2025

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:04 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Mr. Dixon. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mr. Dixon, thus establishing a quorum. Mr. Bassetti joined at 7:06 PM. Other attendees included Dr. Kane, Dr. Francom, Mr. Hunter, Mr. Seely, Mrs. French and Mr. Lambert. No guests were present.
3. **Pledge of Allegiance**
4. **Consent Agenda:**
  - 4.1. An amendment to the agenda included the addition of item 9.3 related to the adoption of the strategic planning meeting and board retreat agenda. The amended agenda for 3.26.25 was then unanimously adopted.
  - 4.2. Adopt Board Meeting Minutes 2.26.24.
5. **Public Comment**
  - 5.1. **Open Public Comment:** No public comments were received prior to the board meeting.
6. **Guest Discourse**
  - 6.1. **Riverton Classical Academy Update:** Mr. Seely noted 150 attendees at a recent outreach meeting and intent-to-enroll stood at 445. He also noted the recently signed land donation agreement included 14.3 acres plus 3 acres of shared green space inside of future 78 acre development. The signed land donation agreement was previously reviewed by Mr. Yorgason.
7. **Reports**
  - 7.1. **Finance Oversight Committee:** Mrs. Saylor summarized statements and activities from ACSI and all member schools, noting no irregularities. She noted that all statements were available on the [ACSI Board Drive](#) and reviewable by board members.
  - 7.2. **Governance Committee:** Mr. Lasnick discussed the upcoming board retreat and strategic planning agenda, noting the communication channels requested by Dr. Carpenter. Mrs. French briefly discussed logistics for the retreat.
  - 7.3. **ACSI Executive Director Report:** Mr. Lambert discussed statewide enrollment at ACSI member schools, briefly discussing the methodology and school-specific factors contributing to the current statewide totals. He also discussed the progress of the promotional video being produced for VCA, a potential school in Mountain Home as well as candidates for the Chief Growth Officer (CGO) and upcoming candidate interviews for this role. Collaborative possibilities on curriculum with the state board of education were also discussed.

- 7.4. Idaho Novus Classical Academy Principal Report:** Dr. Kane discussed recent activities, including the success of the recent Spring Cup. He also discussed activities currently on the schedule as well as those being planned at INCA. Dr. Kane also noted a strong pool of applicants for faculty candidates for the FY 2025-2026 school year. Recent collaboration with Bouma USA to remedy damage caused by the recent flood was likely to negate an insurance claim scenario previously illustrated by Dr. Kane.
- 7.5. North Idaho Classical Academy Principal Report:** Dr. Francom discussed downward adjustment to intent-to-enroll resulting from recently completed refinement of enrollment data. At the same time, he noted an uptick in positive support for the recent change in the INCA K-7 opening date to 2026. He noted completion of a rough site design for the Olympic Way property and continued coordination with DEQ on the Boulder Creek property. However, the Old Mill site remained the top priority and most desirable site. Dr. Francom noted that a Phase II assessment was expected to be completed as part of NICA's due diligence prior to acquisition of this property. Although a slow increase in kindergarten enrollment is noted, intent-to-enroll stood at 534. Dr. Francom then took questions from board members.
- 7.6. Valor Classical Academy Principal Report:** Mr. Hunter updated board members on progress outreach efforts including the monthly information and Q&A sessions as well as the Hometown Fair, Dairy Days, Freedom Fiesta and Parade of Homes. Mr. Hunter noted that intent-to-enroll stood at 883 and continued to increase at a rate of approximately 40 new intent-to-enroll per month. This pace was expected to continue. He also indicated that facility efforts continued, mostly focused on design and financial elements.

**8. Old Business**

**9. New Business**

- 9.1. Approve Quest as INCA's Auditor AY25-26 (Action Item):** Mrs. French provided a high-level review of the auditing arrangement for the 2025-2026 academic year. Following the review and questions from board members, a motion was made by Mrs. Saylor to approve Quest as INCA's auditor for the 2025-2026 calendar year. The motion was seconded by Mr. Bassetti and carried with unanimous consent.
- 9.2. Approve NICA's Letter of Engagement with Young Constructions (Action Item):** Dr. Francom described current efforts associated with the NICA facility, focusing on the Idaho Forest Group (IFG) property in downtown Bonners Ferry. Both Dr. Francom and Mr. Lambert described the proposed letter and its purpose in ensuring forward progress continued to be made to secure a location for NICA. Mr. Lambert noted the letter of engagement had been reviewed by Mr. Yorgason. Following questions from board members, a motion was made by Mr. Dixon to approve the engagement letter with Young Construction dated March 24th, 2025. The motion was seconded by Mrs. Saylor and carried with unanimous consent.
- 9.3. Approve April 4-5th Strategic Planning Meeting and Board Retreat Agenda (Action Item):** Mr. Lasnick reviewed details of the upcoming retreat, including the proposed agenda. Mr. Lasnick then provided board members an opportunity for questions. A motion was then made by Mrs. Saylor to approve the Strategic Planning Meeting and Board Retreat Agenda. The motion was then seconded by Mr. Dixon and carried with unanimous consent.

**10. Adjournment**

- 10.1. Having completed the agenda, the meeting was adjourned at 7:58 pm.**



John Bassetti, ACSI Secretary