

American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: Aug 27, 2025

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:00 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Mr. Lasnick. The following Board members were present: Mrs. Saylor, Mr. Lasnick, and Mr. Dixon, thus establishing a quorum. Other attendees included Dr. Kane, Dr. Francom, Mr. Hunter, Mr. Seely, Mr. Skinner, Mrs. French and Mr. Lambert. Guest attendee(s) included Mrs. Baughman (TVCA).
3. **Pledge of Allegiance**
4. **Consent Agenda:**
 - 4.1. Adopt Agenda 8.27.25.
 - 4.2. Adopt Board Meeting Minutes 6.25.25 and 8.11.25. Mr. Lasnick sought comments or amendments from board members on consent agenda. Hearing none, both items on the consent agenda were adopted.
5. **Public Comment**
 - 5.1. **No public comments**
6. **Guest Discourse**
7. **Reports**
 - 7.1. **Finance Oversight Committee:** Mrs. Saylor noted that BLUUM supplied recent financial statements and also reviewed balances on all active accounts (bill.com, bank and CapEd), noting no financial irregularities.
 - 7.2. **American Classical Schools of Idaho Executive Director Report:** Mr. Lambert provided a review of the total ACSI member school enrollment, high-level overview of facilities progress at NICA and VCA as well as outreach efforts.
 - 7.3. **Idaho Novus Classical Academy Principal Report:** Dr. Kane provided operational highlights from the first week of school as well as enrollment updates and items related to student transportation.
 - 7.4. **North Idaho Classical Academy Principal Report:** Dr. Francom discussed progress, expectations and partnerships related to the NICA facility effort. He also discussed outreach and next steps in soliciting the GMP proposal.
 - 7.5. **Valor Classical Academy Principal Report:** Mr. Hunter reviewed enrollment highlights and facility-related items including the land donation. He also discussed candidate screenings as well as the newly opened account with Umpqua Bank.
 - 7.6. **Riverton Classical Academy Report:** Mr. Seely discussed intent-to-enroll specifics as well as progress in the charter school petition process. He answered questions from board members related to the land donation for RCA.
8. **Old Business**
9. **New Business**
 - 9.1. **SDE Charter School Bootcamp Dates for Board Members:** Mr. DenHartog discussed Charter School Bootcamp hosted by the State Dept of Education and availability to board members.
 - 9.2. **Update on Healthy Scholars Project:** Mrs. French discussed the Healthy Scholar's financial situation and relevance to the school lunch program for participating schools.

- 9.3. **Discuss School Leader Vetting Process:** Mr. Lasnick briefed the board on Hillsdale's request to be included earlier in the school leader vetting process.
- 9.4. **Discuss Timing of Adding New Board Seat for RCA:** Mr. Lasnick and Mr. Seely discussed timing and process for recommendations related to the new board seat for RCA.
- 9.5. **Approve RCA Operating Agreement (Action Item):** Mr. DenHartog reviewed the operating agreement for RCA, noting similarities with prior agreements used for Valor, NICA and INCA. A motion was then made by Mrs. Saylor to approve the operating agreement for RCA which was seconded by Mr. Dixon and approved with unanimous consent.
- 9.6. **Approve VCA FF&E Vendor Selection (Action Item):** Mr. DenHartog described the Furniture Fixtures and Equipment (FF&E) vendor decision-making process, including design, differentiation and cost considerations. After discussion, a recommendation was made to go with Interior Environments. A motion to approve Interior Environments was made by Mr. Bassetti and seconded by Mr. Dixon and carried with unanimous consent.
- 9.7. **Approve Credit Cards for VCA School Leaders (Action Item):** Mrs. French discussed business case for credit cards for Mrs. Orozco and Mr. Hunter. Following a brief discussion, a motion to approve credit cards for Mrs. Orozco and Mr. Hunter was made by Mr. Dixon. Subsequent to the initial motion being made, it was noted that Mr. Seely also had a business case for a credit card for items related to the RCA effort. The initial motion was then amended to approve credit cards for Mrs. Orozco, Mr. Hunter and Mr. Seely. An amended motion to approve credit cards for Mrs. Orozco and Mr. Hunter was made by Mr. Dixon and seconded by Mrs. Saylor and carried with unanimous consent.
- 9.8. **Approve Updated Financial Policies & Procedures (Action Item):** Mrs. French reviewed details of modifications to board indebtedness policy, fraud risk management language as well as recent procurement of a tipline, pursuant to discussion during ACSI's most recent strategic planning session. A motion was made by Mr. Bassetti to approve updated financial policies and procedures which was then seconded by Mrs. Saylor and carried with unanimous consent.
- 9.9. **Approve New Hire (Action Item):** Dr. Kane discussed a newly amended hiring agreement for an FTE at INCA. A motion was made by Mr. Dixon to approve the new hire which was seconded by Mrs. Saylor and carried with unanimous consent.
- 9.10. **Approve Board Officers for 2025/2025 School Year (Action Item):** Mr. Lasnick sought input from board members to determine whether any board member role changes or adjustments were needed. After determining that no changes were necessary or pending, a motion was made by Mrs. Saylor to keep board officers in their current positions which was seconded by Mr. Dixon and carried with unanimous consent.
- 9.11. **Approve Additional Board Seat to Represent TVCA (Action Item):** Mr. Lasnick described the evolution of the TVCA Board and eventual "merge" with the ACSI Board. The potential for an "at-large" seat was also discussed. A motion was then made by Mr. Dixon to approve the opening of an ACSI board seat representing TVCA and then accept nominations after the seat is opened. The motion was seconded by Mrs. Saylor and carried with unanimous consent.
- 9.12. **Executive Session Pursuant to Idaho Code 74-206 (a)/(f):** Mr. Lasnick made a motion to go into executive session pursuant to Idaho Code 74-206 (a)/(f). A roll call vote of members voting in favor of motion included Mr. Dixon, Mr. Bassetti, Mrs. Saylor and Mr. Lasnick. An executive session commenced at 8:38 PM and included the aforementioned board members as well as Mr. Lamber, Mr. Yorgason and Dr. Kane. The executive session concluded at 9:12 PM.
- 9.13. **Appointment to Fill Vacant Board Seat to Represent INCA (Action Item):** Mr. Lasnick discussed the board seat intended to represent INCA. This board seat would bring the total number of voting members to five (5). Board members discussed observations from group and individual one-on-one

interviews conducted with both candidates. A motion by Mrs. Saylor was made to offer a board position to Mr. Schwalbach which was seconded by Mr. Dixon and carried with unanimous consent.

- 9.14. Appointment to Fill Vacant Board Seat to Represent VCA (Action Item):** Mr. Lasnick discussed the need to fill the vacant board seat for VCA, noting a need for a formal interview for a second candidate recently brought to the board's attention. Mr. Bassetti agreed to set up an interview.

10. Adjournment

- 10.1. Having completed the agenda, the meeting was adjourned at 9:41 pm.**

A handwritten signature in black ink, appearing to read 'JB', with a long horizontal line extending to the right.

John Bassetti
ACSI Secretary