

American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: Oct 29, 2025

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:00 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Mr. Lasnick. The following Board members were present: Mr. Dixon, Mrs. Edinger, Mr. Lasnick, Mrs. Saylor, Mr. Schwalbach and Mr. Bassetti thus established a quorum. Other attendees included Dr. Kane, Dr. Francom, Mr. Hunter, Mr. Seely, Mrs. French and Mr. Lambert. Guest attendee(s) included Mrs. Baughman (TVCA).
3. **Pledge of Allegiance**
4. **Consent Agenda:**
 - 4.1. Adopt Agenda 10.29.25.
 - 4.2. Adopt Board Meeting Minutes 9.24.25 and 10.3.25. Mr. Lasnick sought comments or amendments from board members on consent agenda. Hearing none, both items on the consent agenda were adopted.
5. **Public Comment**
 - 5.1. **No public comments**
6. **Guest Discourse**
7. **Reports**
 - 7.1. **Finance Oversight Committee:** Mrs. Saylor noted updates to folder structure and improvements to organization of finance committee section on google drive. Mrs. Saylor reviewed financial statements and balances on all accounts as well as waterfall statement provided by BLUUM. She indicated that no financial irregularities were found. Mrs. Saylor discussed the costs associated with the audit, including costs incurred largely because of the learning curve associated with the exploration phase as a new auditor. She noted that these fees would not be incurred in subsequent audits.
 - 7.2. **American Classical Schools of Idaho Executive Director Report:** Mr. Lambert provided a review of the total ACSI member school enrollment, noting that in excess of 3300 students were either actively enrolled or on one of the member schools' intent-to-enroll list. He reviewed dashboard highlights for new member schools, including facility progress at NICA and VCA as well as outreach efforts. He noted that a new capacity grant had been discussed with CSGF as well as a renaming of the school in Mountain Home. A high level review of progress in the conversion of TVCA from TVCA Inc. to TVCA LLC was provided. Mr. Lambert noted that the IRS recently authorized the change from TVCA Inc. to TVCA LLC and was now working with lawyers on transferring the entity from the TVCA Board to the ACSI Board.
 - 7.3. **Idaho Novus Classical Academy Principal Report:** Dr. Kane discussed year-to-date average daily attendance numbers, noting improvements since steps were taken to improve attendance numbers. He provided an update on enrollment as well as highlights related to student transportation, lunch program participation as well as upcoming activities at the school.
 - 7.4. **North Idaho Classical Academy Principal Report:** Dr. Francom discussed progress, expectations and partnerships related to the NICA facility effort as well as next steps in soliciting the GMP proposal. He noted that there were currently 580 students on the intent-to-enroll list and discussed exploration and procurement of internet services.

7.5. Valor Classical Academy Principal Report: Mr. Hunter reviewed enrollment highlights stating that over 1300 students were now on the ITE list, most from the Kuna area. Significant time in October was spent interviewing faculty and staff and getting them into interviews. Mr. Hunter highlighted the “Story of Valor” on the VCA website.

7.6. Riverton Classical Academy Principal Report: Mr. Seely discussed intent-to-enroll specifics as well as progress in the charter school petition process. He noted the capital campaign was halfway to the goal of \$95,000. Mr. Seely also discussed his recent attendance at a bootcamp for school leaders at Hillsdale. He noted collaboration with a local engineer on a utility-sharing agreement and the expectation that construction will begin next summer and answered questions from board members related to the utility sharing agreement.

8. Old Business

8.1. Review Final INCA AY24-25 Board Mission Report: Dr. Kane provided a high level review of INCA’s mission report to the board.

8.2. Discuss At Large Board Seat: Mr. Lasnick discussed the at-large board seat and suggested a candidate interview be set up with a TVCA parent that has both expressed interest and has been deeply involved in the TVCA PTCA for several years. Mrs. Saylor agreed to coordinate the interview.

9. New Business

9.1. Discuss Board Meeting Location Protocol: Mr. Lasnick and board members discussed rationale for a physical presence at each ACSI school location. The rationale for both a school leader and board member at each school was to make school leadership more accessible for public commentary and supplement the online meeting option currently used for this purpose. This was deemed to be increasingly more important as the number of schools and geographic reach continued to expand.

9.2. Discuss Public Comments: Mr. Lasnick provided several suggestions for ensuring the efficacy of public comments during the short window provided by the monthly meeting agenda. Several suggestions included: local board representatives reading pre-written guidance to members of the public presenting comments, noting the two minute time limit, role of the board in listening and considering for future action but not directly responding to or discussing topics raised by the public. Consistency with Idaho’s “Sunset Law” was discussed and matters related to the policy-making role of the board and the policy-interpretation role of the school leader were discussed and reaffirmed.

9.3. Present ACSI Rural Engagement Initiative: Mr. Lambert briefed the board on the Rural Engagement Initiative and the potential role for online learning to support this initiative. Questions from board members addressed topics such as maintaining standards in a remote learning environment and overhead and funding associated with such an effort.

9.4. Present Interim ACSI Cash Management Policy: Mr. Lambert discussed cash management and resulting recommendations that have been adopted as part of an interim check and cash policy. He noted it would be incorporated into existing financial policies and procedures.

9.5. Present Lottery Preference Category Category for Transfers: Mr. Lambert discussed the addition of a preference category for ACSI schools that is available in the Idaho Code and would be applicable to students who transfer schools within the ACSI network. Board members understood the relevance of this potential change and Mr. Lasnick suggested that this should be brought back for a motion.

9.6. Approve 2025 Auditor (Action Item): Mrs. Saylor discussed board approval for the existing auditor (Clifton Larsen Allen) to be retained for another year. Motion to approve the auditor was made by Mr. Bassetti which was seconded by Mr. Dixon and approved with unanimous consent.

9.7. Approve 2025 Tax Compliance Contract (Action Item): Mrs. Saylor discussed the 2025 Tax Compliance Contract noting this was for the ACSI TAX RETURN. A motion was made by Mr. Bassetti to approve the 2025 Tax Compliance Contract which was seconded by Mr. Schwalbach and approved with unanimous consent.

- 9.8. **Approve NICA Borrower's Resolution (Action Item):** Mr. Lambert deferred to Mr. DenHartog who presented the borrowers resolution for NICA. He discussed high level requirements for project financing and noted the resolution being presented was for the full capital stack. He also noted prior precedents for similar resolutions previously approved by the ACSI Board. A motion was then made by Mrs. Saylor to approve the NICA Borrower's Resolution. The motion was seconded by Mr. Dixon and approved with unanimous consent.
- 9.9. **Approve New Hire/Amendment to Employee Agreement (Action Item):** Dr. Kane reviewed an amendment to an existing as well as a new employee agreement. Following questions by the board, Mrs. Saylor moved to approve the New Hire/Amendment to Employee Agreement dated 24 October 2025 and Mr. Schwalbach seconded the motion which was then approved by unanimous consent.
- 9.10. **Approve Unscheduled Purchase Over \$25,000 (Action Item):** Dr. Kane discussed an unscheduled purchase related to student "cubbies" at INCA and implications for their current and future utilization. Mr. Dixon then moved to approve the purchase and Mr. Schwalbach seconded. The motion was approved by unanimous consent.
- 9.11. **Approve Updated Bus Routes (Action Item):** Dr. Kane provided a high-level review to proposed bus route modifications as well as the rationale for the modifications. Mrs. Saylor then moved to approve the updated bus route changes and Mr. Dixon seconded the motion. The motion was approved with unanimous consent.
- 9.12. **Approve NICA Family/Employee/Extra-Curricular Handbooks.** The Family, Employee and Extracurricular Handbooks were reviewed and briefly discussed by Dr. Francom. Following questions, Mr. Bassetti moved to approve the Family, Employee and Extracurricular Handbooks which were seconded by Mrs. Saylor and approved with unanimous consent.
- 9.13. **Approve NICA and VCA Lottery Enrollment Deadline (Action Item):** Mr. Hunter and Dr. Francom discussed their respective lottery enrollment timeframes and deadlines. A motion was then made by Mr. Bassetti to approve the February 26th deadline for NICA and the February 22nd deadline for VCA which was then seconded by Mrs. Saylor and approved with unanimous consent.
- 9.14. **Executive Session Pursuant to Idaho Code 74-206 (a)/(f):** Mr. Lasnick made a motion to go into executive session pursuant to Idaho Code 74-206 (a)/(f). A roll call vote of members voting in favor of motion included Mr. Dixon, Mrs. Edinger, Mr. Lasnick, Mrs. Saylor, Mr. Schwalbach and Mr. Bassetti. An executive session commenced at 9:11 PM and included the aforementioned board members as well as Mr. Lambert and Dr. Kane. The executive session concluded at 9:35 PM.

10. **Adjournment**

- 10.1. **Having completed the agenda, the meeting was adjourned at 9:36 pm.**



John Bassetti
ACSI Secretary