

# American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Meeting Location: Idaho Novus Classical Academy, 19255 N McLeod Way, Boise ID 83714

Date: Jan 28, 2026

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:00 p.m.

Meeting Location: Virtual

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Mr. Lasnick. The following Board members were present: Mrs. Baughman, Mr. Dixon, Mrs. Edinger, Mr. Lasnick, Mrs. Saylor and Mr. Bassetti, thus establishing a quorum. Mr. Schwalbach was unable to attend. Other attendees included Dr. Francom, Mr. Hunter, Mr. Seely, Mrs. French and Mr. Lambert. Guests include Mr. Waterlander from Mountain Home and Ms. Hawley from CliftonLarsenAllen.
3. **Pledge of Allegiance**
4. **Consent Agenda:**
  - 4.1. Adopt Agenda 1.28.26.
  - 4.2. Adopt Board Meeting Minutes 12.17.25. Mr. Lasnick sought comments or amendments from board members on consent agenda. Hearing none, both items on the consent agenda were adopted.
5. **Public Comment**
  - 5.1. **No public comments**
6. **Guest Discourse**
  - 6.1. **ACSI Audit Review (Ms. Hawley/CLA):** Ms. Hawley from CliftonLarsenAllen (CLA) provided an overview of the ACSI audit and relevant findings. Strengths and deficiencies were discussed. One material weakness was noted during the course of the audit and remedied in 2025. Ms. Hawley answered questions from the ACSI Board.
7. **Reports**
  - 7.1. **Finance Oversight Committee:** Mrs. Saylor reviewed all balances for all ACSI and member school-related accounts, noting no irregularities.
  - 7.2. **American Classical Schools of Idaho CEO Report:** Mr. Lambert provided a high-level overview of ACSI and ACSI member schools, noting a continued rise in interest as demonstrated in continually increasing intent-to-enroll numbers throughout the ACSI network. He discussed the continued advancement of the microschool project and partnerships in support of this effort.
  - 7.3. **Idaho Novus Classical Academy Head of School Report:** Mr. Sims provided an overview of efforts related to INCA including daily attendance, healthy scholars, upcoming events and outreach efforts.
  - 7.4. **North Idaho Classical Academy Head of School Report:** Dr. Francom discussed outreach efforts and content included in recent communications. He also discussed current and target enrollment for the lottery scheduled for March 5th as well as the geographic dispersion of enrollees. He discussed construction efforts, including groundwater remediation as well as recruitment and hiring efforts.
  - 7.5. **Valor Classical Academy Head of School Report:** Mr. Hunter provided an update on student enrollment and expected student distribution per grade level. He discussed construction progress and schedule, staff hiring efforts, construction site visits and expected date of ribbon-cutting.

7.6. **Riverton Classical Academy Head of School Report:** Mr. Seely discussed pre-development efforts at RCA, noting that the process of land subdivision had been completed and construction was expected to start in July. He also noted that plat map approval was complete and ready for the planning and zoning meeting scheduled for February 17th. Mr. Seely provided an update on the Liberty and Learning fundraising effort and indicated the RCA website was up and running. Preliminary planning was also underway for a celebration to commemorate the 250th anniversary of the Declaration of Independence.

8. **Old Business**

9. **New Business**

- 9.1. **School Leader Survey:** Mrs Baughman discussed the business case for conducting a school leader survey as well as ideas on how such a survey could serve to benefit school leaders. Board members were supportive of the conceptual idea of such a survey.
- 9.2. **School Leader Outreach Stories:** Mr. Lambert described a recent student-initiated effort detailing her school experience prior to attending TVCA. The effort was completely student-initiated and her piece was featured in the TVCA newsletter. Mr. Lambert encouraged efforts to cultivate and disseminate more such stories from students.
- 9.3. **Approve VCA Employee Handbook (Action Item):** Mr. Hunter discussed the proposed VCA Employee Handbook, noting that it was adopted from the INCA Employee Handbook. He described a handful of minor modifications before Mr. Lasnick sought a motion to approve the VCA Employee Handbook. A motion was made by Mr. Bassetti to approve the Employee Handbook for Valor Classical Academy which was seconded by Mrs. Edinger and approved with unanimous consent.
- 9.4. **Approve VCA Bus Purchase (Action Item):** Mr. Hunter described the school bus bid solicitation process and reviewed the sole sealed bid received from Western Mountain Bus. The proposed bus purchase consisted of four lease return buses. Following brief questions by board members, a motion is made by Mr. Bassetti to approve the bus purchase for VCA. The motion is seconded by Mr. Dixon and approved with unanimous consent.
- 9.5. **Approve NICA Bus Purchase (Action Item):** Dr. Francom discusses bus purchases for NICA. Following discussion, a motion was made by Mr. Bassetti to approve the purchase. The motion is seconded by Mr. Dixon and approved with unanimous consent.
- 9.6. **Approve RCA Amended Operating Agreement (Action Item):** Mr. Seely discussed amended operating agreement for RCA. He discussed 501c status as well as provisions differing from other ACSI schools and noted close collaboration with Mr. Yorgason throughout the process of developing the agreement. Following a brief question, a motion was made by Mr. Dixon to approve the RCA Amended Operating Agreement. The motion was seconded by Mrs. Saylor and approved with unanimous consent.
- 9.7. **Approve RCA Financial Advisor Contract (Action Item):** Mr. Lambert discussed the business case for retaining a financial advisor for the RCA project to support building of RCA's capital stack. Benefits, risks and costs of retaining a financial advisor through closing are reviewed as well as support by various stakeholders. After discussion and questions by board members, a motion is made by Mr. Bassetti to approve a financial advisor for RCA. The motion is seconded by Mr. Dixon and approved with unanimous consent.
- 9.8. **Approve Updated ACSI Financial Policies and Procedures (Action Item):** Mr. Lambert financial policy updates as outlined in the document entitled "January 2026 Material Updates." Following questions by board members, a motion was made by Mr. Bassetti to approve the Updated ACSI Financial Policies and Procedures. The motion is seconded by Mrs. Edinger and approved with unanimous consent.
- 9.9. **Executive Session Pursuant to Idaho Code 74-206 (f)/(j):** Mr. Lasnick made a motion to go into executive session pursuant to Idaho Code 74-206 (f)/(j) to discuss legal matters. A roll call vote of members voting in favor of motion to go into executive session included Mrs. Baughman, Mr. Dixon, Mrs. Edinger, Mr.

Lasnick, Mrs. Saylor and Mr. Bassetti. The executive session commenced at 8:54 PM and included the aforementioned board members plus Mr. Lambert. The executive session concluded at 9:03 PM.

**10. Adjournment**

**10.1. Having completed the agenda, the meeting was adjourned at 9:04 PM.**

A handwritten signature in black ink, appearing to be 'JB', with a long horizontal line extending to the right.

John Bassetti  
ACSI Secretary