American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Physical Meeting Location(s): Idaho Novus Classical Academy, 19255 N McLeod Way, Boise ID 83714 and Bonners Ferry (NICA) The Plaza 7177 Main Street, Bonners Ferry, ID 83805.
Virtual Meeting: via Zoom

Date: June 24, 2026
Scheduled Start Time: 7:00 p.m.
Actual Start Time: 7:00 p.m.
Meeting Location: Idaho Novus Classical Academy, North Idaho Classical Academy and Virtual

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Mr. Lasnick. The following Board members were present: Mrs. Baughman, Mr. Dixon, Mrs. Edinger, Mr. Lasnick, Mrs. Saylor, Mr. Schwalbach and Mr. Bassetti, thus establishing a quorum. Other attendees included Mr. Schwenk, Dr. Francom, Mr. Hunter, Dr. Kane, Mrs. French and Mr. Lambert.
3. **Pledge of Allegiance**
4. **Consent Agenda:**
   - **4.1.** Adopt Amended Agenda 6.24.26.
   - **4.2.** Adopt Board Meeting Minutes 5.27.26. Mr. Lasnick sought comments or amendments from board members on the consent agenda. Hearing none, both items on the consent agenda were adopted.
5. **Budget Hearings and Approval**
   - **5.1. INCA 2025-2026 Amended Budget Hearing and Approval (Action Item):** Mrs. French discussed the 2025-2026 amended budget for INCA. A high level overview was provided by Dr. Kane. Following the high-level overview, Mrs. French opened a public hearing and sought comments from the public. Hearing no public comments or questions, the hearing was subsequently closed for public comment. Dr. Kane then answered a brief clarifying question from Mrs. Saylor who motioned to approve the Amended 2025-2026 INCA Budget. The motion was seconded by Mr. Schwalbach and approved with unanimous consent.
   - **5.2. INCA 2026-2027 Budget Hearing and Approval (Action Item):** Mrs. French reviewed the 2026-2027 budget for INCA, noting similarity with 5-26-27 budget as previously presented and identifying funding types and accounting for the primary difference between the two budgets. Mrs. French opened a public hearing and sought comments from the public. Hearing no public comments or questions, the hearing was subsequently closed for public comment. A motion was then made by Mrs. Saylor to approve the 2026-2027 Amended Budget for INCA. The motion was seconded by Mrs. Edinger and approved by the board with unanimous consent.
   - **5.3. NICA 2026-2027 Budget Hearing and Approval (Action Item):** Mrs. French introduced the 2026-2027 budget for NICA. A high level overview was provided by Dr. Francom and Mrs. French who then opened a hearing and sought comments from the public. Hearing no public comments or questions, the hearing was subsequently closed for public comment. Following closure of public comment and board questions, Mrs. Saylor made a motion to approve the 2026-2027 Budget for NICA. The motion was seconded by Mr. Schwalbach and approved with unanimous consent.
   - **5.4. VCA 2026-2027 Budget Hearing and Approval (Action Item):** Mrs. French introduced the 2026-2027 budget for VCA. Additional and relevant budget-related information was also provided by Mr. Hunter.

Following the overview, Mrs. French opened a hearing and sought comments from the public. Hearing no public comments or questions, the hearing was subsequently closed for public comment. Mr. Hunter then provided answers to board questions. A motion was then made by Mrs. Baughman to approve the 2026-2027 Budget for VCA. The motion was seconded by Mr. Dixon and approved with unanimous board consent.

6. **Public Comment**
   6.1. **No public comments received**
7. **Guest Discourse**
   7.1. **No guest discourse**
8. **Reports**
   8.1. **Finance Oversight Committee:** Mrs. Saylor delivered the finance committee report including balances and major sources of income and expenditure. Mrs. Saylor reviewed all finance-related items including investment earnings, cash on hand, balances and high level budget items related to enrollment. All budget and financial-related information was made available for review prior to the meeting. Mrs. Saylor noted that there were no anomalies.
   8.2. **American Classical Schools of Idaho CEO Report:** Mr. Lambert and Mr. DenHartog reviewed high-level information related to ACSI. Mr. Lambert and Mr. DenHartog provided updates on topics related to network-wide intent-to-enroll, leadership, donors, grant efforts, pipeline schools and facilities construction.
   8.3. **Idaho Novus Classical Academy Head of School Report:** Dr. Kane provided an update on INCA, which included a high-level overview of finances related to the food service program.
   8.4. **North Idaho Classical Academy Head of School Report:** Dr. Francom provided an update on enrollment statistics and employee hiring. He discussed efforts related to IEP's, local partnerships, parent orientation and facility construction.
   8.5. **Valor Classical Academy Head of School Report:** Mr. Hunter discussed staffing and parent engagement efforts prior to opening. He also discussed facility-related construction milestones and progress.
   8.6. **Riverton Classical Academy Head of School Report:** Mr. Seely provided an update on intent-to-enroll and community engagement efforts as part of his report. He discussed progress related to facility construction and success with design and construction partnerships.
9. **Old Business**
   9.1. **ACSI 2026-2027 Budget Approval (Action Item):** Mrs. French provides an overview of the 2026-2027 budget proposed for ACSI and answers questions from board members. Following discussion, a motion was made by Mr. Dixon to approve the 2026-2027 ACSI Budget. The motion was seconded by Mrs. Saylor and approved with unanimous consent.
10. **New Business**
    10.1. **ACSI FY2026 Auditor (Action Item):** Mrs. Saylor provided context related to the 2026 auditor including auditor-related services and auditor search. Following brief discussion, a motion was made by Mrs. Baughman to approve CLA for audit services pursuant to the MSA dated 16 June 2026. The motion was seconded by Mrs. Edinger and approved with unanimous consent.
    10.2. **Adopt Idaho Special Education Manual for NICA (Action Item):** Dr. Francom provided context for the Idaho Special Education Manual to the board which was followed by a motion from Mr. Bassetti to adopt the Idaho Special Education Manual for NICA. The motion was seconded by Mrs. Saylor and approved with unanimous consent.
    10.3. **Adopt Idaho Special Education Manual for VCA (Action Item):** Mr. Hunter provided context for the Idaho Special Education Manual to the board which was followed by a motion from Mrs. Edinger to adopt the Idaho Special Education Manual for VCA. The motion was seconded by Mr. Dixon and approved with unanimous consent.

10.4. Approve NICA Restraint and Seclusion Policy for NICA (Action Item): Dr. Francom described both general and specific provisions related to the restraint and seclusion policy. Dr. Francom then answered board questions related to reporting timelines, including written assurance of rapid reporting. Following discussion, a motion was made by Mr. Dixon to approve the Restraint and Seclusion Policy for NICA. The motion was seconded by Mrs. Edinger and approved with unanimous consent.

10.5. Approve VCA Restraint and Seclusion Policy for VCA (Action Item): Mr. Hunter described VCA's proposed restraint and seclusion policy, noting it was adapted from accepted best practices and reviewed by legal counsel. Following clarifying questions from board members, a motion was made by Mr. Dixon to approve the Restraint and Seclusion Policy for VCA. The motion was seconded by Mrs. Edinger and approved by unanimous consent.

10.6. Approve NICA Education of Homeless Youth Policy (Action Item): Dr. Francom described the purpose of the Education of Homeless Youth Policy, noting federal guidelines, review process and related funding.

10.7. Approve VCA Education of Homeless Youth Policy (Action Item): Mr. Hunter described the purpose of the Education of Homeless Youth Policy for VCA, noting the identical nature of policy with that used by NICA. Following description by both Dr. Francom and Mr. Hunter, a motion was made by Mr. Dixon to approve <u>both</u> the NICA Education of Homeless Youth and the VCA Education of Homeless Youth Policy. The motion was seconded by Mrs. Baughman and approved by unanimous consent.

10.8. Approve INCA Bus Routes and Safety Busing (Action Item): Dr. Kane provided a high-level route overview and impacts related to road construction. A motion was then made by Mr. Dixon to approve INCA Bus Routes. The motion was seconded by Mrs. Saylor and approved with unanimous consent.

10.9. Approve NICA Bus Routes and Safety Busing (Action Item): Dr. Francom provided a high-level overview of routes and "nexus" points. A motion was then made by Mrs. Saylor to approve the NICA Bus Routes and Safety Busing. The motion was seconded by Mrs. Baughman and approved with unanimous consent.

10.10. Approve INCA AY26-27 Slate of Hires (Action Item): Dr. Kane reviewed the slate of hires for the 2026-2027 academic year. Following a brief question from the board, a motion was made by Mrs. Saylor to approve the INCA AY26-27 Slate of Hires. The motion was seconded by Mrs. Baughman and approved with unanimous consent.

10.11. Approve NICA AY26-27 Slate of Hires (Action Item): Dr. Francom reviewed the slate of hires for the 2026-2027 academic year. Following a brief question from the board, a motion was made by Mrs. Saylor to approve the NICA AY26-27 Slate of Hires. The motion was seconded by Mrs. Lasnick and approved with unanimous consent.

10.12. Approve VCA AY26-27 Slate of Hires (Action Item): Mr. Hunter reviewed the slate of hires for the 2026-2027 academic year. Following a brief question from the board, a motion was made by Mrs. Baughman to approve the VCA AY26-27 Slate of Hires. The motion was seconded by Mrs. Edinger and approved with unanimous consent.

10.13. Approve Mrs. D. Frederick Charter Administrator Certification Application (Action Item): Dr. Kane described categorical specifics and the business case related to the administrator certification application for Mrs. D. Frederick. A motion was then made by Mrs. Saylor to approve the Charter Administrator Certification Application for Mrs. D. Frederick. The motion was seconded by Mr. Dixon and approved with unanimous consent.

10.14. Approve Mr. D. Andre Charter Administrator Certification (Action Item): Dr. Francom described the prior teacher category and business case related to the administrator certification application for Mrs. D. Andre. A motion was then made by Mrs. Saylor to approve the Charter Administrator Certification Application for Mrs. D. Andre. The motion was seconded by Mr. Dixon and approved with unanimous consent.

10.15. Declare a Hiring Emergency for Mrs. S. Schrock and Approve Emergency Provisional Certification Application (Action Item): Dr. Francom described circumstances related to the emergency declaration for certification. A motion was then made by Mrs. Saylor to Approve an Emergency Provisional Certification Application for Mrs. S. Schrock. The motion was seconded by Mr. Schwalbach and approved with unanimous consent.

10.16. Approve INCA Charter Teacher Certifications (Action Item): Dr. Kane described state guidelines related to the teacher certification process and needs related to INCA. Following discussion, a motion was made by Mrs. Baughman to approve the Charter Teacher Certifications for INCA. The motion was seconded by Mrs. Saylor and approved with unanimous consent.

10.17. Approve NICA Charter Teacher Certifications (Action Item): Dr. Francom described the state guidelines related to the teacher certification process and needs related to NICA. Following discussion, a motion was made by Mrs. Saylor to approve the Charter Teacher Certifications for INCA. The motion was seconded by Mrs. Edinger and approved with unanimous consent.

10.18. Approve VCA Charter Teacher Certifications (Action Item): Mr. Hunter described the state guidelines related to the teacher certification process and needs related to VCA. Following discussion, a motion was made by Mr. Dixon to approve the Charter Teacher Certifications for INCA. The motion was seconded by Mrs. Edinger and approved with unanimous consent.

10.19. Approve RCA Borrower's Resolution (Action Item): Mr. DenHartog provided context for the VCA Borrower's Resolution and implications for financing. Board members asked questions related to the capital stack, project cost, budget projections and specifics related to execution related to approval of closing documents. Following questions and discussion, Mr. Lasnick requested a roll call vote with Mr. Bassetti, Mrs. Baughman, Mr. Dixon, Mrs. Edinger, Mr. Lasnick, Mrs. Saylor and Mr. Schwalbach all voting to approve RCA's Borrowers Resolution with none in opposition. The final vote was seven (7) board members voting to approve RCA's Borrowers Resolution with zero (0) in opposition.

10.20. Approve Board Officers for AY26-27 (Action Item): Mr. Lasnick described board officer roles and responsibilities. Mr. Lasnick also solicited interest from new board members in taking on officer roles. During discussion, board members expressed support for Mr. Dixon to serve as ACSI Vice Chair following a prior vacancy and pending board approval. No other interest in board officer roles was noted. Following discussion, a motion was made by Mrs. Saylor to approve Mr. Dixon as ACSI Board Vice Chair. The motion was seconded by Mrs. Edinger and approved with unanimous consent.

10.21. Executive Session Pursuant to Idaho Code 74.206 (b)(f)(j): Pursuant to Section 74.206 of Idaho Code, Mr. Lasnick indicated an executive session was needed to discuss several unrelated topics including a legal matter and HR-related actions. A motion by Mr. Bassetti and seconded by Mrs. Baughman to enter into executive session via voice vote was passed with seven (7) votes in favor and none (0) against. The executive session commenced at 8:42 PM and concluded at 9:57 PM.

10.22. Approve HR Documents Pursuant to Executive Session Idaho Code 74-206 (b) (Action Item): Board members finalized discussion related to HR Documents. A motion was made by Mr. Dixon to Approve HR Documents Pursuant to Executive Session Idaho Code 74-206(b). The motion was seconded by Mrs. Edinger and approved with unanimous consent.

11. Adjournment

11.1. Having completed the agenda, the meeting was adjourned at 10:00 PM.

John Bassetti
ACSI Secretary