

# American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Date: Oct 11, 2023

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:09 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Secretary, Mr. Bassetti. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mrs. David and Mr. Bassetti, thus establishing a quorum. Mr. Ryan and Mr. Lambert both had conflicts and notified the board in advance of the meeting that they would not be present. Other attendees included Dr. Francom, Dr. Kane and Mrs. Young.
3. **Pledge of Allegiance**
4. **Consent Agenda (Action Item)** After finding no objections to the consent agenda, Mr. Lasnick motioned to adopt items on the consent agenda, which was seconded by Mrs. Saylor and approved by unanimous consent.
  - 4.1. Adopt 10.11.23 board meeting agenda.
  - 4.2. Adopt 9.13.23 updated meeting minutes.
5. **Public Comment**
  - 5.1. **Open Public Comment:** No public comments were received prior to board meeting.
6. **Guest Discourse**
  - 6.1. **Open Guest Discourse:** No guest discourse occurred.
7. **Review of Authorizer Unique Correspondence**
8. **Reports**
  - 8.1. **Finance Oversight Committee:** Consistent with best practice and a suggestion by Dr. Carpenter, Mrs. Saylor provided notification that the Finance Committee would now be known as the Financial Oversight Committee.
  - 8.2. **Governance Committee:** Mr. Bassetti discussed efforts underway which included both an update to the bylaws and creation of an onboarding manual. He indicated that both would be done in collaboration with other board members. Mr. Lasnick requested that an update to the bylaws take priority over creation of an onboarding manual. He also requested that rather than drastic changes to bylaws it was preferable to bring back more minor suggested changes for a first reading during the November board meeting.
  - 8.3. **ACSI Executive Director Report:** On behalf of Mr. Lambert, Mr. Lasnick indicated that the final site plan, road improvements and traffic signal would be reviewed on Nov 14<sup>th</sup> following most recent submission of Traffic Impact Study.
  - 8.4. **Idaho Novus Classical Academy Report:** Dr. Kane provided an update on INCA facility construction, including a slab pour in the next few weeks. Separately, Dr. Kane indicated INCA would begin collecting enrollment applications in November. Two job fairs in recent weeks resulted in numerous contacts for upper school positions and several interviews were scheduled for this week.
  - 8.5. **North Idaho Classical Academy Report:** Dr. Francom reviewed the pre-operational dashboard for NICA which indicated current enrollment stood at 476 students with facility readiness progress continuing and a vice principal candidate under strong consideration.
  - 8.6. **Meridian Founding Group Report:** Mrs. Young indicated the Facebook outreach campaign had been paused in anticipation of a revamp and that an outreach session was planned in early November. Mrs.

David inquired about overlapping enrollment zones and Mr. Lasnick indicated the determination should be made by Mr. Lambert.

**9. Unfinished Business**

**10. New Business**

**10.1. Rename Finance Committee as Finance Oversight Committee:** Mrs. Saylor made a motion to rename the “Finance Committee” to “Finance Oversight Committee” which was seconded by Mr. Bassetti. The motion carried with unanimous consent.

**10.2. Approve INCA Lottery Application Window:** A motion was made by Mrs. Saylor to approve the lottery application closure window for INCA on 3/1/2024 at 3:30pm MDT seconded by Mr. Bassetti and approved with unanimous consent, thus carrying the motion.

**11. Ongoing Board Development and Self-Assessment**

**11.1.** Mr. Lasnick suggested the board start having a board development item during each meeting starting in January 2024.

**12. Adjournment**

**12.1.** Having completed the agenda, the meeting was adjourned at 8:25 P.M.

A handwritten signature in black ink, appearing to be 'JB', with a long horizontal line extending to the right.

**John Bassetti, ACSI Board Secretary**