

American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: Oct 30, 2024

Scheduled Start Time: 7:01 p.m.

Actual Start Time: 7:00 p.m.

1. Call to Order by Board Chair, Mr. Lasnick.

2. Roll Call of Board by Secretary, Mr. Bassetti. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mrs. David, Mr. Bassetti and Mr. Dixon, thus establishing a quorum. Other attendees included Dr. Kane, Dr. Francom, Mr. Hunter, Mr. Carignan, Mrs. French and Mr. Lambert. An INCA parent, Liz Itterly, briefly joined as a guest.

3. Pledge of Allegiance

4. Consent Agenda:

4.1. Adopt Agenda 10.30.24.

4.2. Adopt Board Meeting Minutes 9.11.24. Mr. Lasnick sought comments or amendments from board members. Hearing none, both items on the consent agenda were adopted.

5. Public Comment

5.1. Open Public Comment: No public comments were received prior to the board meeting. **6.**

Guest Discourse

7. Reports

7.1. Finance Oversight Committee: Mrs. Saylor reviewed CapEd and Bill.com and credit card statements and cash on hand, as noted in the [Finance Committee Oversight Report](#) dated October 30th, 2024. Mrs. Saylor noted that there were no irregularities and commented on the ease of visibility into transactional detail provided by the new Bill.com software.

7.2. Governance Committee: Mrs. David discussed efforts associated with the board policy manual and efforts with Mrs. French to advance this policy manual. Officer election(s) and CEO performance review were suggested as discussion items for the next governance committee meeting.

7.3. ACSI Executive Director Report: Mr. Lambert discussed the utility and purpose of the new dashboard for reporting on schools that have not yet opened but have had their charters approved. He also discussed a fundraising initiative for new school launch efforts and ACSI staff in support of audit efforts. Engagement, support and vetting activities at several potential future ACSI schools were discussed as well as an upcoming school leader retreat with CSGF convening a special session for classical schools. He discussed outreach efforts, noting a Spanish-only outreach session for the Riverton effort.

7.4. Idaho Novus Classical Academy Principal Report: Utilizing a new dashboard format, Dr. Kane reviewed several budget scenarios reflecting slightly lower attendance numbers and discussed variables likely to impact overall budget. He reviewed elements related to remaining facility costs being negotiated and cautioned slight cost shifts are still possible. Several scenarios and considerations for funding such cost shifts were illustrated. He noted 95% average daily attendance and that half of students utilized bus services. PTCA efforts including Autumn Agora and Veteran's Day ceremony are discussed as well as the recent BLUUM-hosted legislative tour.

7.5. North Idaho Classical Academy Principal Report: Dr. Francom provided an update on intent-to-enroll which he noted was approaching 600 students, most within 10 mile radius of Boulder Creek. He noted continuing effort toward approval of water and wastewater management systems by DEQ for the

Boulder Creek property, highlighting owner support of this effort by offering to reduce their own water utilization to hasten DEQ approval. He also discussed Plan B efforts, including an alternate facility location, conceptual design and pre-preparation for modular units in the event the Boulder Creek property efforts fail. He noted that outreach efforts continued, noting a recent article on NICA featured in Living Local magazine. Dr. Francom then answered questions from board members related to both the Boulder Creek facility as well as specifics of the Plan B.

7.6. Valor Classical Academy Principal Report: Mr. Hunter described outreach efforts which included a recent information session and enrollment which stood at 586 students, which tended more toward the Kuna area. Mr. Hunter also discussed the Spirit of '76 fundraising effort as well as timing of RFQ issuance and change in contract type for the purpose of better cost management.

8. Old Business

8.1. Adopt ACSI Handbook (Action Item): The evolution of the current version of the ACSI handbook was described by Mr. Lambert and Mrs. French and an initial motion to adopt it was made by Mrs. Saylor and seconded by Mr. Dixon. Mrs. Saylor, Mr. Dixon and Mr. Lasnick voted in favor and Mrs. David and Mr. Bassetti opposed the motion. Additional discussion ensued and a second motion to adopt the ACSI handbook was made by Mrs. Saylor and seconded by Mr. Dixon. Mrs. Saylor, Mr. Dixon, Mr. Lasnick and Mr. Bassetti voted in favor and Mrs. David opposed, allowing the motion to carry and the ACSI handbook to be adopted.

8.2. Discuss ACSI strategic planning session: Mr. Lambert and board members discussed facilitation options and opportunities for input on strategic planning agenda.

9. New Business

9.1. Regarding 990 Filing: Board members, Mr. Lambert and Mr. Cardigan discussed IRS Form 990 and method for filing most congruent with ACSI organizational structure.

9.2. Adopt INCA Restraint and Seclusion Policy (Action Item): Mr. Lambert and Dr. Kane described Idaho code requirements associated with restraint and seclusion policies and minor adjustments needed to align with the classical model. A motion was made by Mr. Dixon to adopt the INCA Restraint and Seclusion Policy which was seconded by Mr. Bassetti and carried with unanimous consent.

9.3. Adopt 2024 Idaho Special Education Manual for INCA (Action Item): Dr. Kane explained the basis of the special education manual and described recent updates made to the manual. Mr. Bassetti motioned to adopt the 2024 Idaho Special Education Manual for INCA and Mr. Dixon seconded. The motion carried with unanimous consent.

9.4. Approve INCA New Hires (Action item): Dr. Kane discussed three new hires and the related justification for these new hires. Mrs. Saylor motioned to approve INCA new hires which was seconded by Mr. Bassetti and approved with unanimous consent.

9.5. Executive Session: Pursuant to Idaho Code 74-206(d) the ACSI Board a motion was made by Mr. Bassetti and seconded by Mr. Dixon and unanimously approved using a roll call vote to enter executive session at 8:59 P.M. The executive session concluded at 9:03 P.M. following a motion by Mr. Bassetti which was seconded by Mr. Dixon and approved with unanimous consent.

9.6. Approve Firearm Carry Authorization (Action item): Dr. Kane reiterated the extensive process required per the INCA Arming Policy discussed at length during the 8.14.24 ACSI Board meeting. A motion was made by Mrs. Saylor to approve individual personnel firearm carry authorization which was seconded by Mr. Dixon and carried with unanimous consent.

9.7. Review VCA Charter Application: Mr. Lambert described the VCA charter application and factors within the application that were both different from and similar to prior applications. He also discussed the timeline and other activities needed in preparation for the presentation to the IPCSC.

10. Adjournment

10.1. Having completed the agenda, the meeting was adjourned at 9:13 pm.

A handwritten signature in black ink, appearing to be 'JB', with a long horizontal line extending to the right.

John Bassetti, ACSI Secretary