

American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: Dec 18, 2024

Scheduled Start Time: 7:01 p.m.

Actual Start Time: 7:00 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Secretary, Mr. Bassetti. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mrs. David, Mr. Bassetti and Mr. Dixon, thus establishing a quorum. Other attendees included Dr. Kane, Dr. Francom, Mr. Hunter, Mr. Carignan, Mrs. French, Mr. Seely and Mr. Lambert.
3. **Pledge of Allegiance**
4. **Consent Agenda:**
 - 4.1. Adopt Agenda 12.18.24.
 - 4.2. Adopt Board Meeting Minutes 11.20.24. Mr. Lasnick sought comments or amendments from board members on consent agenda. Hearing none, both items on the consent agenda were adopted.
5. **Public Comment**
 - 5.1. **Open Public Comment:** No public comments were received prior to the board meeting.
6. **Guest Discourse**
 - 6.1. **Riverton Classical Academy Update:** Mr. Seely provided an update to board members, noting intent-to-enroll stood at 428 and has slowed slightly after opening date was changed to 2027 due to location change. He noted several land options materialized after a recent meeting with the developer and another founding group member. In addition, the land developer agreed to develop a plot map with homes and the school. Mr. Lambert added context related to the infrastructure investments on Highway 84 in anticipation of growth and compared the location change situation to that experienced by NICA.
7. **Reports**
 - 7.1. **Finance Oversight Committee:** Mrs. Saylor provided an overview of CapEd and Bill.com and credit card statements for ACSI, INCA and NICA. She provided an account of specific amounts and noted that no irregularities were found. Additionally, all statements for all accounts were provided for review on the [ACSI Board Drive](#).
 - 7.2. **Governance Committee:** Mrs. David noted the delay in Hillsdale College policy manual, unlikely to be published until late 2025. She also suggested a decision by the board on whether or not to use the Carver Model would be beneficial prior to the ACSI strategic planning session, tentatively scheduled for Q1 2025. Additionally, the previously discussed option for having a strategic planning facilitator from Hillsdale was no longer an option, according to Hillsdale College.
 - 7.3. **ACSI Executive Director Report:** Mr. Lambert discussed outreach and partnership development efforts throughout Idaho. He noted success in exceeding fundraising the target associated with Spirit of '76 Appeal at VCA as well as latino community outreach partnership. The Business case and philanthropic support for the new Chief Growth Officer position were also discussed by the board.
 - 7.4. **Idaho Novus Classical Academy Principal Report:** Dr. Kane reported stable attendance, noting several new students were starting after Christmas and others departing, mainly due to distance and difficulty with travel logistics. Average daily attendance was expected to dip next month and hovered just under

300 with seasonal illness expected to contribute to the lower average number. Dr. Kane noted that bus ridership was fantastic and lunch participation had improved. He also discussed IEP referrals, most in the area of speech services. Board member questions related to the transportation system and reimbursement were addressed by Dr. Kane.

7.5. North Idaho Classical Academy Principal Report: Dr. Francom indicated that in excess of 600 students were on the intent-to-enroll list and he continued both community outreach and event attendance efforts. The new property search as well as the current state of the Boulder Creek property and the DEQ “letter of intended use” were discussed. February 1, 2025 was determined to be the last date for DEQ approval and closing on the Boulder Creek property in order to confidently achieve a Fall 2025 opening. As a result of the delay, Dr. Francom noted that the assistant principal candidate for NICA stepped down. It was noted that such delays are not atypical and have occurred this year with several other area charter schools.

7.6. Valor Classical Academy Principal Report: Mr. Hunter discussed the recent presentation to IPCSC and the recently approved petition for Valor Classical Academy. Intent-to-enroll stood at 653 and continued to grow. Mr. Hunter that the petition was conditionally approved and that the presentation went smoothly.

8. Old Business

8.1. Strategic Planning Session: Mrs. David noted Hillsdale facilitator offer was no longer an option and the board will instead proceed with Dr. Carpenter, subject to his availability.

9. New Business

9.1. Cell Phone GEER Funding Application (Action Item): Dr. Kane discussed the “phone free learning act” including benefits of applying for the program. He also discussed and answered questions from the board regarding existing cell phone policy at INCA. Following discussion, a motion was made by Mr. Bassetti to approve submission of the GEER funding application which was seconded by Mrs. Saylor and approved with unanimous consent. The funding application will be signed by Mr. Lasnick and submitted by Dr. Kane.

9.2. VCA design contract and CMGC contract recommendation (Action Item): Mr. Hunter provided a high-level review of the recently completed RFQ process and Mr. Caradonna discussed participants and addressed questions from the board. In addition to a letter of intent (LOI) being sought to begin engagement with HC Companies, a concurrent effort toward a pre-development loan would also need to occur. Following discussion with Mr. Caradonna and Mr. Hunter, Mr. Bassetti motioned to approve a Letter of Intent to begin engagement with HC Companies as the general contractor and Erstad as the architect. The motion was seconded by Mrs. Saylor was approved by unanimous consent.

9.3. Cybersecurity Risk Assessment Discussion: Mrs. French presented the business case for a cybersecurity risk assessment for TVCA and presented options for a one time audit and risk assessment for TVCA. The business case was developed over the course of several months and involved collaboration with internal resources and included engagement with multiple external vendors. Although the initial audit would be limited to TVCA, the audit and results were expected to inform similar process, procedural and technology risks at other ACSI schools. The board discussed and was in agreement on the need for a cybersecurity audit and supported next steps toward an audit.

9.4. Conflict of Interest Requirement: Mrs. French discussed the conflict-of-interest compliance requirement for board members and requested completion by board members who were provided the form for electronic signature.

10. Adjournment

10.1. Having completed the agenda, the meeting was adjourned at 8:46 PM.

A handwritten signature in black ink, appearing to be 'JB', with a long horizontal line extending to the right.

John Bassetti, ACSI Secretary