

# American Classical Schools of Idaho (ACSI) Board of Trustees

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Date: May 8, 2024

Scheduled Start Time: 7:00 p.m.

Actual Start Time: 7:01 p.m.

1. **Call to Order** by Board Chair, Mr. Lasnick.
2. **Roll Call of Board** by Secretary, Mr. Bassetti. The following Board members were present: Mrs. Saylor, Mr. Lasnick, Mrs. David and Mr. Bassetti, thus establishing a quorum. Other attendees included Dr. Kane, Dr. Francom, Dr. Horton, Mrs. Young, Mrs. Petersen, Mr. Johnson, Mr. Olson, Mr. Coba, Mr. Lambert, Mrs. French, Mr. Carignan.
3. **Pledge of Allegiance**
4. **Consent Agenda:**
  - 4.1. Adopt Agenda 5.8.24. A motion was made by Mr. Bassetti to adopt the amended 5.8.24 agenda which was seconded by Mrs. Saylor and adopted with unanimous consent.
  - 4.2. Adopt Board Meeting Minutes 4.10.24. A motion was made by Mr. Bassetti to adopt the 4.10.24 meeting minutes which was seconded by Mrs. Saylor and adopted with unanimous consent.
5. **Public Comment**
  - 5.1. **Open Public Comment:** No public comments were received prior to the board meeting.
6. **Guest Discourse**
  - 6.1. **Valor Classical Academy ACSI Candidate Report:** Mrs. Young provided an update on Valor Classical Academy. Attendance over the weekend in Kuna was impacted by wind and rain, likely diminishing attendance. Mrs. Young indicated the logo was complete and looks great. She also indicated a new person was added to the founding board who was adept at social media and confident she would help bolster fundraising efforts.
  - 6.2. **Riverton Classical Academy ACSI Candidate Report:** Mrs. Peterson noted the shift from 2026 to 2027 opening provided a buffer for securing a suitable site in Burley. She also noted that the timing for receiving 501(c)3 status was further out into the future and that over 400 students were on the intent-to-enroll list.
  - 6.3. **Raymond James USDA Presentation:** Mr. Olson provides update on USDA “takeout” as well as other nuances and specifics of such a loan.
  - 6.4. **Paradigm of Idaho (NICA) Update:** Mr. Coba provided a progress update on the NICA facility, focusing on the DEQ water and wastewater portion of the project. He also discussed the recent RFQ qualification and selection process, answering questions from the board about specific metrics and the decision-making process that was used for recommendation of the design and construction team.
7. **Review of Authorizer Unique Correspondence**
8. **Reports**
  - 8.1. **Finance Oversight Committee:** Mrs. Saylor provided the finance committee report for ACSI, INCA and NICA including bank balances, financials (credit cards, bill.com statements, receipts, relevant receipts and purchases). Mrs. Saylor also provided quotes and discussion related to potential new CPA/Auditor to prepare 12/23 tax return.

- 8.2. **Governance Committee:** Mrs. David is unable to join until 8:00 and the Governance Committee report is delayed until next month.
- 8.3. **ACSI Executive Director Report 9.3.:** Mr. Lambert indicated progress continued on TVCA upper school and expected June bond financing and good progress on aspects related to INCA construction and opening. Mr. Lambert reiterated Valor Classical 2026 opening and continued partnerships with M3 and Bouma and expectation of board packet for June meeting to bring Valor into founding effort. Outreach in Mountain Home and Rexburg going well.
- 8.4. **Idaho Novus Classical Academy Principal Report:** Dr. Kane indicated INCA close to full enrollment at 378 students with nearly 96% of faculty selection complete and significant progress having been made on prior shortfall in 2<sup>nd</sup> and 4<sup>th</sup> grade enrolment. Recent parent orientation was a great success and ribbon cutting is scheduled for Aug 10<sup>th</sup> at 10:00 AM.
- 8.5. **North Idaho Classical Academy Principal Report:** Dr. Francom noted continuing strong interest as evidenced by numerous visits and tours and rising kindergarten enrollment. He also indicated offer letters are out to 3 and possibly 4 teachers and that NICA submission for the CSP grant was expected in approximately two weeks.
9. **Unfinished Business**
  - 9.1. **Update on ACSI-Hillsdale SSO Agreement:** After consultation with Hillsdale, Mr. Lambert indicated that there is no need for ACSI to sign agreement since each school is an LEA, therefore making the agreement between Hillsdale and ACSI null and void.
10. **New Business**
  - 10.1. **Special Board Meeting for NICA D/B Contract and CNP Contract.** Mr. Lambert provided advance notification that the CNP requires an RFP and a special board meeting may be required to review and accept it, likely before the end of May.
  - 10.2. **Ford Research and Solutions Last Bill:** Although below the \$25,000 board approval/signature requirement threshold, the bill was discussed as it was received prior to expected timeline because of Mr. Ford's early departure.
  - 10.3. **Action Item: Approve Paradigm of Idaho Contract for NICA.** Following discussion by Mr. Lambert and Dr. Francom, a motion was made by Mr. Bassetti and seconded by Mrs. Saylor to approve the Paradigm of Idaho Contract for NICA. The motion was approved by unanimous consent.
  - 10.4. **Approve ESI as the qualified design-build firm for NICA:** Following board discussion and questions, a recommendation is made by Mr. Lambert to use ESI as the qualified design build firm. A motion is made by Mrs. David to use ESI as the qualified design-build firm which is seconded by Mr. Bassetti and approved by unanimous consent.
  - 10.5. **Action Item: Approve Quest CPA's as INCA CPA and Auditor:** A motion is made by Mr. Bassetti to approve Quest as INCA's CPA and Auditor which is seconded by Mrs. David and approved by unanimous consent.
11. **Executive Session:** Pursuant to Idaho Code 74-206(a)
  - 11.1. A motion to move to an executive session is made by Mr. Bassetti and seconded by Mrs. Saylor and approved with unanimous consent. Non-executive committee members are excused from the meeting and the executive session commenced at 8:18 P.M. and concluded at 8:35 P.M.
12. **Action Item: Approve INCA Principal Offer Letter**
  - 12.1. A motion is made by Mrs. Saylor to approve the INCA principal offer letter. The motion is seconded by Mrs. David and approved by unanimous consent.
13. **Ongoing Board Development and Self-Assessment**
  - 13.1. Mr. Lambert is excused from the meeting and the policy governance topic is lead by Mrs. David.
14. **Adjournment**
  - 14.1. Having completed the agenda, the meeting was adjourned at 9:06 P.M.

**John Bassetti, ACSI Board Secretary**